

APSA Annual Workshop Funding Scheme

Guidelines 2020

APSA provides funding each year to assist with the running of two or more eligible workshops proposed by APSA members at their respective universities.

Eligibility of workshop applicants (all nominated convenors) is restricted to current financial members of APSA. Individual APSA members should be listed as a Convenor on no more than one proposed workshop (although they could be listed as a potential participant in more than one).

Workshop funding is awarded on a competitive basis. The total funds available in any one year will be determined by the Executive Committee according to the Association's cash flow.

The maximum applicants can apply for in 2020 is \$15,000.

The funding awarded to a successful workshop will be determined on an individual basis. Special consideration will be given to applications:

- include early career researchers;
- involve Aboriginal and Torres Strait Islander scholars;
- whose proposed participants include high proportions of financial members of APSA.

All applications are expected to demonstrate that matching funds will be used to meet the full cost of the event.

APSA workshop awards WILL support the following items of expenditure associated with the running of the workshop:

1. fares for participants from within Australia;
2. accommodation for non-local participants;
3. catering for lunch, morning and afternoon teas;
4. specified printing and administrative expenses, including RA costs associated with organising the workshop

APSA workshop awards WILL NOT support:

1. cost of venue hire;
2. conference dinner;
3. alcohol expenditure
4. speakers' fees;
5. international airfares;

The APSA Executive Committee will assess the proposals and determine the successful application(s). The Executive Committee reserves the right to co-opt expert advice when necessary.

Successful applicants will be expected to produce a written report on the workshop, including a budgetary statement, a list of participants, plans for publication of all or some of the papers, and accompanying photos suitable for use by APSA for the promotion of its annual round of workshop funding.

All enquiries and applications should be directed to the APSA National Office Executive Assistant: Arts-SSPS-APSA@unimelb.edu.au

The closing date for 2020 workshop applications is COB Monday 18 November 2019.

Both successful and unsuccessful applicants will be notified by email by mid-December 2019.